

## **Employment Application**

APPLICANT INFORMATION								
Surname		I	First Name			Initial	Date	
Street Address								
Town/City			County			Postcode		
Phone No			E-mail Address					
Date Available	National Insurance No			Ove	Over 18 Y/N			
Position Applied for								
Are you a UK citizen?	YES 🗌	NO		If no, do you have a permit to	wo	'k in the UK? Y/N		
Have you ever worked for this company?	YES 🗌	NO		If so, when?				
Do you have a criminal record?	YES 🗌	NO		If yes, explain				

EDUCATION				
Secondary Education			Address	
From	То	GCSEs/A-Levels		
College/University			Address	
From	То	Qualifications		
College University			Address	
From	То	Qualifications		

REFERENCES						
Please list three professional references.						
Full Name	Relationship					
Company	Phone No ( )					
Address						
Full Name	Relationship					
Company	Phone No ( )					
Address						
Full Name	Relationship					
Company	Phone No ( )					
Address						



PREVIOUS EMPLOYMENT								
Company	Phone No ( )							
Address	Supervisor							
Job Title	Starting Salary	£	Final Salary £					
Responsibilities								
From To Reason for Leavi	Reason for Leaving							
May we contact your previous supervisor for a reference? YES NO								
Company	Phone No ( )							
Address	Supervisor							
Job Title	Starting Salary	£	Final Salary £					
Responsibilities								
From To Reason for Leavi	Reason for Leaving							
May we contact your previous supervisor for a reference? YES NO								
Company	Phone No ( )							
Address	Supervisor							
Job Title	£	Final Salary £						
Responsibilities								
From To Reason for Leavi	Reason for Leaving							
May we contact your previous supervisor for a reference? YES $\Box$ NO $\Box$								

## **DISCLAIMER AND SIGNATURE**

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature

Date

Data Protection: The information that you provide on this form and that is obtained from other relevant sources will be used to process your application. Please note that all offers of employment are subject to the receipt of references that are satisfactory to Armstrong's. If you are unsuccessful, the data will be stored for a maximum of 6 months. If you are successful, this application form will form part of your personnel record. Information may also be shared with other Armstrong companies who provide IT Services to Armstrong Logistics Limited. If you would like a copy of personal data held by Armstrong's, contact the Data Protection Officer, Armstrong Logistics Ltd, 3 Logix Road, Hinckley LE10 3BQ.

Declaration: The information I have provided is correct to the best of my knowledge. I understand that providing false information may render my application liable to rejection or, if appointed, may make me liable to dismissal. I confirm that I am legally entitled to work in the UK, and will provide documentation to evidence this if offered a position. By completing this form I am consenting for you to verify the information provided and to collect references.

\* Unspent convictions under the Rehabilitation of Offenders Act 1974.